

**RECRUITMENT**

**Goodwill of Western and Northern CT - Waterbury**

**Monday, March 19, 2018 / 12:00noon – 2:00pm**

**Waterbury American Job Center**

**249 Thomaston Avenue, Waterbury, CT 06702**

**JOB INFORMATION AND REQUIREMENTS**

**Job #: 132628 Retail Management-** manage retail store location within the agency’s established policy to achieve budgeted revenue and expense. Recruit, train and evaluate retail employees in retail operation procedures. High school graduate or equivalent with courses in Business and Marketing. Two years’ experience in a management/supervisory capacity or equivalent. Willing to travel and relocate. Stand, walk, bend and reach. Must be able to lift over 40 pounds.

**Job #: 132171 Community Residences (CR) Supervisor,** \$40K annually - ability to review and analyze service plans, overtime reports and outstanding payments and implement plans to effect change. Manage & train a team of individuals towards meeting department goals. Bachelor’s degree (Master’s preferred) or equivalent experience. Minimum five years, supervisory and administrative experience in a social service agency, preferably a human services agency which serves people with disabilities, including specific experience in residential programs and various disabilities (including brain injury or cognitive impairments including mental illness). Valid CT driver’s license and reliable car & ability to travel throughout state to program location sites. Proficiency in Microsoft Office.

**Job #: 132170 Site Supervisors –** 32K annually. Coordinates all aspects of the Dept. Social Services (DSS), Dept. of Developmental Services (DDS) and/or Dept. Mental Health & Addiction Services (DMHAS) Acquired Brain Injury (ABI) program for assigned participants enrolled in residential and/or day programs. Provides direct care services four (4) days per week to participants on assigned caseload. Bachelor’s degree or equivalent education or training in psychology, human services, behavioral health, acquired brain injury, etc. Minimum of 2 years’ experience in direct care, 1 year experience in case management. Equivalent combination of education and experience may be considered. Must have or complete within one month or as soon as training is offered: First Aid, and ABI Waiver training. Proficient computer skills. Satisfactory driving record, current CT drivers’ license, and access to daily use of a reliable, registered, and insured vehicle for frequent in-state driving.

**Job #: 37295 Human Services Associates,** \$12.50 hourly- assists in the development and implementation of individual service plans to enhance the individual's presence and participation in contracted program. Must be able to provide personal care assistance when necessary. High school diploma/GED and one (1) year of related experience or Associates' Degree in related field or a combination of education, training and practical work experience in a Human Services environment. Valid CT driver's license, must have own vehicle to provide transportation for participants daily, current personal car insurance. CPR and First Aid are required (may be scheduled post-employment in accordance with staff development plan). Must be eligible for a Public Service License (PSL). Must be eligible for DDS Medication Administration Certification. Computer proficiency and excellent communication skills. Lift up to 50 lbs.

**INTERVIEW PREPARATION INSTRUCTIONS**

❖ Bring résumé	❖ Professional attire
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For more information visit [www.CTHires.com](http://www.CTHires.com). Click on **Find a Job** then the **Job Number Search** tab. Enter the Job Order Number then click **Search**.

**If you are interested in attending this recruitment event, you must be a registered user of CTHires to participate in this event. If you are not registered, please visit [www.CTHires.com](http://www.CTHires.com) to register as an Individual prior to the event.**

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